Jennifer Jones

Curriculum vitae

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Education

M.A. in History, Clemson University. Expected December 2026.

Master's of Library Science and Information Systems, Valdosta State University, December 2021.

Bachelor of Arts in History, University of South Carolina Upstate, 2009.

Cataloging and metadata expertise

Original and copy cataloging; MARC 21; Library of Congress Classification, subject headings, and name authorities; OCLC Connexion; CollectiveAccess; Alma and Primo; electronic resource records and holdings.

Selected professional experience

Metadata Specialist | Clemson University Libraries

June 2022–present

- Create descriptive metadata for Special Collections and Archives digital resources in CollectiveAccess; apply controlled vocabularies, contribute local authorities, and resolve metadata issues.
- Create and contribute NACO name authority records as part of Clemson's NACO team; participate in ongoing training and review colleagues' records.
- Collaborate with Special Collections and Archives, Digitization, and Library Technology colleagues; refine workflow documentation and apply inclusive description practices.

Library Cataloger | Sandor Teszler Library, Wofford College

March 2020–June 2022

- Cataloged general collections and Special Collections and Archives resources; created and maintained MARC 21 records using Library of Congress standards and OCLC Connexion.
- Remediated catalog and metadata records; managed Alma electronic portfolios, imported and activated records, updated holdings, and helped resolve access problems.

Across Wofford library appointments, assigned work to and supervised five student workers, provided training, and organized collection-relabeling projects following a mold outbreak.

Selected cataloging projects

Hanover House rare books. Cataloged rare books from the Hanover House collection.

Book of Hours leaf. Cataloged a printed and hand-illuminated leaf from an unidentified edition of a Book of Hours, documenting uncertain publication attribution. Portfolio example

Cataloging Buddy. Developed an AI-assisted cataloging review prototype; ongoing research on AI-supported workflows and quality control with professional human review.

Selected publications

Jones, J. M., Grubbs, C. G., & Dutkiewicz, S. M. (2025). Successful subject headings for moving image resources. South Carolina Libraries, 9(1), Article 1. Conference proceeding. doi:10.51221/sc.scl.2025.9.1.1

Jones, J. M. (forthcoming). Cataloger Judgment and Human-in-the-Loop: Artificial Intelligence in Library Technical Services. Book chapter, Springer Nature.

Selected conference presentations

Jones, J., & Serrao, J. (2026, October). Don't Burn Out, Build Up: AI Enhanced QC for Cataloging and Metadata. Talk, South Carolina Library Association annual conference.

Jones, J. M. (2026, September 27). Cataloger Judgment and Human-in-the-Loop: Artificial Intelligence in Library Technical Services. Lightning talk, Past Meets Future 2026: 3rd Workshop on Human-AI Interaction for Digital Humanities & Cultural Heritage, Virginia Tech, Alexandria, Virginia.

Jones, J. M., & Dutkiewicz, S. M. (2025, October 28). Little by Little: Preserving the Past. Poster, South Carolina Library Association annual conference, Columbia, South Carolina.

Jackson, T., & Jones, J. M. (2024, October 23). Leveraging AI for LCSH Identification, Book Summarization, and Image Organization. Lightning talk, ai4Libraries 2024, virtual.

Dutkiewicz, S. M., Jackson, T., & Jones, J. M. (2024, October 10). Standards and Best Practices for Assigning Subject Headings to Moving Images. Talk, OLAC conference, Minneapolis, Minnesota.

Accepted upcoming presentation

Building Windmills in Technical Services: AI-Assisted Metadata Quality Control. Accepted poster, Charleston Conference; sole presenter. Conference dates: November 2–6, 2026.

Instruction and staff development

Helped develop three AI staff trainings and published PowerPoint materials with Jessica Scott on Clemson Open:

- AI Literacy Is Not Optional: Libraries, Learning, and the Human-AI Future (July 2025).
- AI and the Environment (November 2025).
- AI in Library Technical Services (February 2026).

Selected service and leadership

Peer reviewer, Springer Nature, 2026. Reviewed two technical services book chapters.

Member, Experiential Learning Task Force, Clemson University Libraries, 2025. Contributed literature review and report development.

Participant, inaugural 2025 cohort of Clemson University Libraries' Library Leadership Development Program.

Earlier leadership: supervised 21 teachers at Gateway Academy and provided corporation-wide child development training; supervised four staff members as Director of Matthew Project, a program of West Lauderdale Community Development.